



Ministry of Education
of the Republic of Moldova

Bologna Follow-Up Group

The Netherlands

7-8 March 2016

Practical Information

1. General information

The Dutch EU presidency, together with BFUG co-chair Moldova, is delighted to welcome you to Amsterdam for the Bologna Follow-up Group meeting. This practical information document contains information to assist you during and before your stay in Amsterdam.

Below, please find the outlines of the programme:

Sunday March 6

19.00 Informal welcome dinner by EQAR and Dutch Presidency

Monday March 7

8.30 Registration
9.00 EQAR General Assembly (at same venue)
14.00 Start BFUG meeting
18.00 Boat tour and formal dinner

Tuesday March 8

9.30 BFUG meeting
16.30 Cultural programme and drinks

Wednesday March 9

9.00 – 17.30 Conference on the Future of Higher Education

The BFUG meeting will start after the lunch. Both EQAR and BFUG members are welcome to join the lunch. The registration desk will be open all morning, so it is possible to register upon arrival. More detailed information about the programme will follow. You are kindly invited to attend the Conference on the Future of Higher Education as well. For more information, please check:

<http://english.eu2016.nl/latest/events/2016/03/09/the-future-of-higher-education>

2. Registration and access

The venue is only accessible to registered and accredited individuals, who can show an EU-badge. If you have any questions or require help with registration and accreditation, please send an email to: EU-NL-2016@minbuza.nl or call +31 (0)70 348 7469 (from 9:00 to 17:00 on weekdays).

2.1 Registration

An email with registration link will be sent to the email address at which you have received the invitation. You will be asked to supply the following:

- name and address
- a scan of the holder's information page of your passport
- a passport photo

Registration must be completed at least four weeks prior to the meeting you wish to attend. The registration tool offers you the option of passing on the registration to a designated representative.

Personal information supplied during registration will be processed in accordance with the Personal Data Protection Act. Depending on the current threat analysis, the accreditation process may include security screening.

2.2 Accreditation

Badges will be issued only to individuals who have successfully completed the registration procedure and received accreditation. Accreditation will take place after registration and/or screening, and is personal and non-transferable. You will be able to monitor the progress and status of the accreditation process using the registration tool.

No later than one week before the meeting you will be sent confirmation on when and how to collect your badge. The confirmation will also give you access on the provided EU2016 transportation, either on the ferry or the bus from your hotel or the ferry to venue from Amsterdam Central Station (see also section 8).

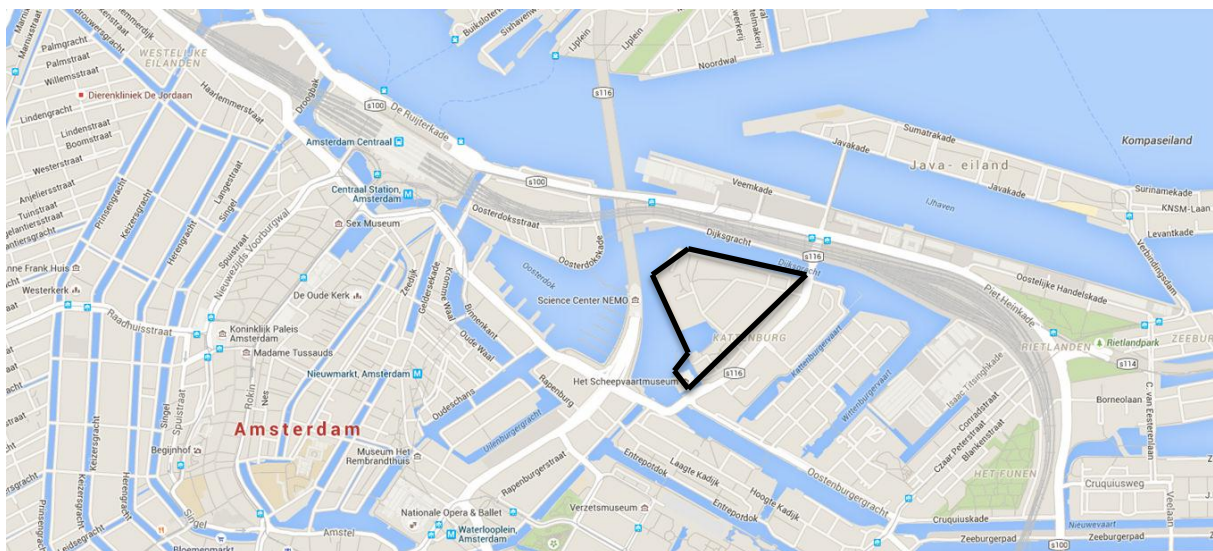
2.3 Badges

Participants can collect their badges at the special desk set up in the entrance hall of the Europe building. Badges will only be issued to people who can show valid ID and confirmation of their registration. Showing a copy of the confirmation you have been sent will expedite the process.

3. Venue

All events in the Netherlands during the 2016 EU Presidency will take place at one central venue:

**Europe Building
Kattenburgerstraat 7
1018 JH Amsterdam**



The Europe building will be open from 9:00 to 19:00. A plan of the venue can be found on the EUNL app and a map of the surrounding area can be found below. A number of lockers will be available. The Europe building is fully wheelchair accessible.

High-quality wireless internet will be available throughout the Europe building. There will be an IT service desk at the venue, providing technical support if needed.



4. Accommodation and booking procedure

You may book your accommodation in Amsterdam via the website of our booking agency Preferred. Please note that there are different hotel options, depending on your attendance in the BFUG and/or the conference on March 9. You will find the right hotels by using the links, indicating the event(s) you are attending.

Attending only BFUG:

https://www.eu2016roomkit.com/booking/index.php?option=com_k2&view=itemlist&layout=category&task=category&id=152

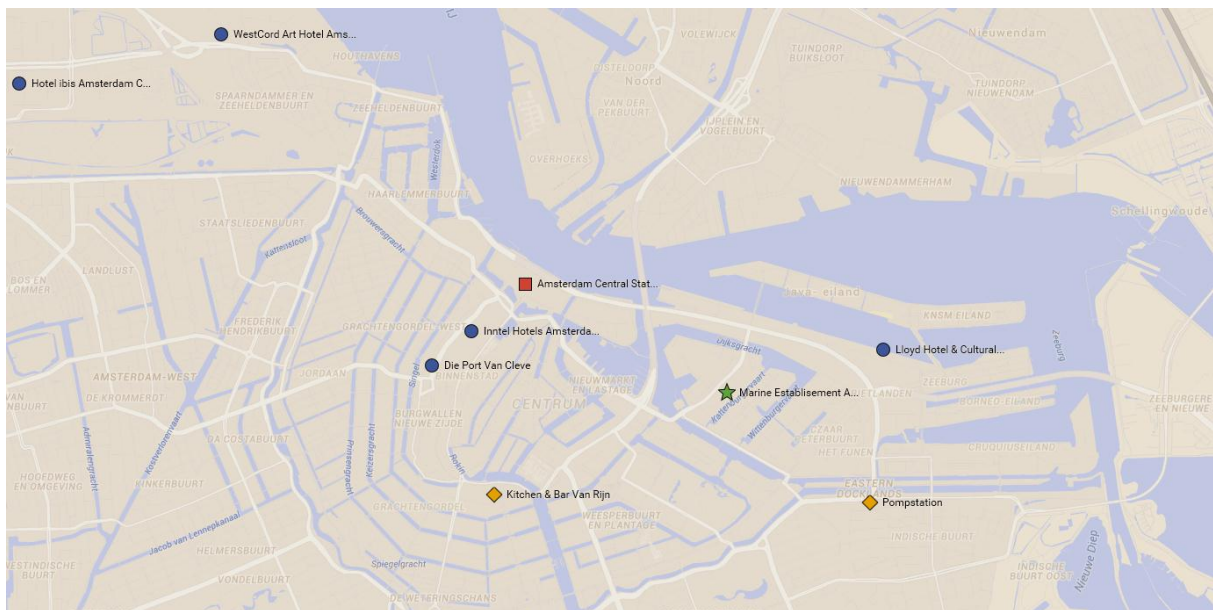
Attending both BFUG and Conference:

https://www.eu2016roomkit.com/booking/index.php?option=com_k2&view=itemlist&layout=category&task=category&id=163

Attending only conference:

https://www.eu2016roomkit.com/booking/index.php?option=com_k2&view=itemlist&layout=category&task=category&id=153

You will be given a choice of hotels in different price categories. Step-by-step instructions for booking rooms are given on the booking page. Given the large number of guests who will be staying in Amsterdam during this period, we urgently advise you to book your accommodation as early as possible. You will be asked to enter credit card details when making a hotel reservation. The hotels are indicated on the map below:



Transport to the meeting venue from your hotel will be arranged, either through EU2016 ferry's or by shuttle bus. Detailed information about this will follow. If you opt for alternative accommodation and you do not use the booking website mentioned in your invitation, please be aware that no direct transportation to the venue will be available. You may however use the standard EU2016 ferries carrying passengers to the venue from Amsterdam Central Station.

5. Schengen-visa

When arriving in the Netherlands, you must present a valid passport and if required for your country, appropriate visa. It is not possible to apply for a visa at the border, only in your country of residence.

We advise you to obtain your visa well in advance. Please keep in mind that issuing a visa can take up to 14 days. Addresses of Dutch embassies, consulates and other representations can be found at:

<http://www.government.nl/issues/embassies-consulates-and-other-representations/contents>

6. Dinner

On the evening preceding the BFUG meeting, March 6, all delegates are kindly invited to enjoy a welcome dinner from 7pm at the restaurant **Kitchen and Bar Van Rijn**, located at Rembrandtplein 17, Amsterdam. Please note that there will only be shuttles back to the selected hotels *after* the dinner.

On the evening of March 7, all delegates are invited to the official dinner, which will take place at restaurant **Pompstation**, located at Zeeburgerdijk 52, Amsterdam. Shuttle services to and from the venue and the hotels will be provided. Both of these locations are indicated on the map on page 5.

Dietary restrictions can be indicated via the registration system.

7. Arrival and departure

7.1 Arrival at Schiphol Airport

Amsterdam is only 15 km from Schiphol Amsterdam Airport. There are excellent public transport connections to and from the airport.

Public transport

Train: Schiphol railway station is below the airport and is accessed via Schiphol Plaza. Trains depart for Amsterdam Central on a regular basis and take about 15 minutes. For more information, go to: <http://www.ns.nl/en/travellers/home>

Bus: The bus station is in front of the arrival and departures hall at Schiphol Plaza. There are several scheduled bus services to Amsterdam.

Taxi

The taxi rank is just outside Schiphol Plaza. A taxi journey to the center of Amsterdam costs around €40-45.

7.2 Arrival at Eindhoven Airport

A bus service is available to take passengers directly to Eindhoven Central Station from a stop next to the terminal building. There is a direct rail connection from Eindhoven Central to Amsterdam Central. For more information on travel to and from Eindhoven Airport, go to: <http://www.eindhovenairport.com/en/accessibility/>

7.3 Arrival at Rotterdam Airport

Bus 33 goes from the airport to Rotterdam Central Station, where you can take a direct train to Amsterdam. The total journey time is approximately 90 minutes.

8. Transportation in Amsterdam

Because many meetings will be organized in Amsterdam during the presidency, special ferries will be arranged to transport delegates from Amsterdam Central Station to the meeting venue.

Transportation from the selected hotels to the meeting venue and back will be arranged, either by shuttle bus or by EUNL 2016 ferries. A timetable can be found on the app. Ferries will run from an hour before to an hour after the meeting.

Your EUNL badge will qualify you for free travel on both means of transportation. If you have not yet picked up your badge, you can use the confirmation of accreditation which you will receive by e-mail.

For individual travels in Amsterdam you may use trams or taxis. Trams are a quick and easy way to travel around Amsterdam. For more information, go to: <http://en.gvb.nl/>
The taxi rank is in front of the station, on the right. Official taxis have a 'TCA' sign on the roof.

9. Practical information

Medical assistance

In the event of an emergency or a medical problem, contact the first aid post (EHBO) in the Europe building. The national emergency number is 112.

Local hospitals:

VUMC, De Boelelaan 117, 1081 HZ Amsterdam

AMC, Meibergdreef 9, 1105 AZ Amsterdam

Making international calls

The country code for the Netherlands is +31, and the Amsterdam dialing code is (0)20.

Electrical sockets

The power supply is 220-230 volts (plug: two round prongs).



Local time

Standard Time Zone: GMT +1

10.App

You will receive a log-in for the EUNL2016 app, which is available free of charge and is suitable for most devices. It can be downloaded via the app store. We advise you to install the app before travelling to the Netherlands. The app includes a map of the venue, information on travel to Amsterdam and within Amsterdam, tourist and cultural information and FAQs. It will also give you information specifically on the BFUG, on the agenda and the social events.

We look forward to seeing you in the Netherlands!

